

SPECIAL MEETING OF THE  
OKLAHOMA WORKERS' COMPENSATION COMMISSION

Wednesday, April 17, 2024  
2:00 p.m.  
1<sup>st</sup> Floor Commission En Banc Courtroom  
1915 N. Stiles Ave.  
Oklahoma City, Oklahoma  
1<sup>st</sup> Floor  
[www.wcc.ok.gov](http://www.wcc.ok.gov)

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**AGENDA**

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**CALL TO ORDER.....Chairman Russell**

**ROLL CALL.....Chairman Russell**

**The Commissioners will observe and may participate in the Self-insurance Guaranty Fund Board discussion of the following agenda items, but no action will be taken by the Commission:**

1. Board roll call and determination of quorum.
2. Workers' Compensation Commission roll call and determination of quorum.
3. Introduction of guests.
4. Discussion and possible action to approve the January 17, 2024, Board minutes.
5. Legislative update, discussion, and possible action.
6. Discussion on the National SIGFA Conference held on March 20-21, 2024.
7. WCC CFO Andrea Delling update, discussion and possible action as to general finances, including:
  - a. ACH Deposits
  - b. Account Values
  - c. 2024-2025 OMES Budget
  - d. How payments are going on 701 Accounts
8. Discussion and Possible Action to Approve Consent Agenda Items for the Issuance of Fiscal Year 2025 Requisitions and Other Budget Expenses. The following items, which concern the yearly routine issuance of requisitions, will be approved by one vote unless any Board Member desires to have a separate vote on any or all these items:

Item	Purpose	Agency	Fund	Requisition Total	Recurring/ Non Recurring	Comments
<b>FY2025 Requisitions and Statutory Items</b>						
Authority Order	P-Card Non IT	67500	705	\$ 5,000.00	Recurring	Dues, Conferences & Misc.
OMES Shared Services	Invoice Processing and Payments	67500	705	\$ 12,720.00	Recurring	Primarily Claimant Benefits/Medical Processing
AGO Legal Services	Legal Services	67500	705	\$ 8,000.00	Recurring	Legal Counsel
WCC Financial Services	Finance, Budget & Accounting Services via WCC-CFO	67500	705	\$ 5,000.00	Recurring	Financial
Two Oaks dba CBR	Third-Party Administrative Services	67500	705	\$ 9,420.00	Recurring	Reporting and Claims Disbursement against 700 Funds
SIGFB Payments - Fund 705	Claimants Benefits, Medical, Settlements, & Other	67500	705	\$ 300,000.00	As incurred	Statutory

9. Third Party Administrator **Combined Report** as to Self-insurance Guaranty Fund Claims and Trust Cases:

**9a. Self-Insurance Guaranty Fund Report** of claims arising pursuant to statutory authority of the Self-Insurance Guaranty Fund Board for the private employers approved to participate in the self-insurance program designated by account number of 675 and residual account 705. Effective November 1, 2019, 85A O.S. § 98 requires the use of the **net fund balance** technique rather than the prior **cash fund balance** method to initiate an assessment of the Self-Insureds. There will be a general report of the Third Party Administrator including a financial summary, discussion and possible action by the Board.

**9b. Trust Cases Report** – These cases have been assigned to the Board by the Workers’ Compensation Commission for administration of employer funds held by the Commission in individual employer trust accounts designated by account number 701. There will be a general report of the Third Party Administrator including a financial summary, discussion and possible action by the Board.

10. Possible adjournment of the Workers Compensation Commission.

11. Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) to discuss and vote on the following:

- a. Individual **Trust Cases** which have been assigned to the Board by the Workers’ Compensation Commission for administration of employer funds held by the Commission in individual employer trust accounts designated by account number 701:

**General Motors, claims by employees:**

Billy Thomas  
 Judy Smith  
 Lupy Goodlin  
 Jo Ann Waltrip  
 Opal Cade

**Texoma Peanut, claims by employees:**  
Lloyd Ormand

**Food Industry Group #75199, claims by employees:**  
Verna Fisher vs Pruett Foods

**Penloyd LLC # 19456, claims by employees:**  
Terry Stalnecker

**Southwestern Bell, claims by employees:**  
Konstance Mitchell CC# 1985-2464A

**BFN Operations, claims by employees:**  
Maria Garcia

**Tri-B Nursery, claims by employees:**  
Ignacio Belmonte

- b. Claims against the **Self-insurance Guaranty Fund** designated by account number 675 and residual account 705:

**Employee**

Joe Ortiz  
Lonnie Swarer  
Raymond Vier  
Harlin Sanders  
Cindy Nickell-Hutchins  
Howard Barnes  
Robin Johnson  
Pam Crain  
Konstance Mitchell

**Employer**

Ark Ramos  
Big Four Foundries  
Farm Fresh Inc  
Hale Halsell  
JP Emco  
Passmore  
Thornapple Valley  
Thornapple Valley  
Southwestern Bell

- (A) Vote to enter executive session.
- (B) Discussion in executive session.
- (C) Vote to return to open session.
- (D) Possible vote regarding any actions on any case discussed in Executive Session.

12. Adjournment

NOTE: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.