

OKLAHOMA WORKERS' COMPENSATION COMMISSION
REGULAR MEETING MINUTES
JANUARY 25, 2024 9:30 A.M.

STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE

Notice of this Regular Business Meeting was filed with the Secretary of State's office in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

MINUTES OF THE JANUARY 25, 2024, REGULAR BUSINESS MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., in the En Banc Courtroom, Oklahoma City, Oklahoma, on January 25, 2024.

Members present: Chairman Jordan Russell, Commissioner Tilly, and Commissioner Scott Biggs.

Others Present: Andrea Delling, WCC; Ian Steedman, WCC; Lauren Hammonds Johnson, WCC; and Tava Jones, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 9:30 a.m.

1. **Discussion and Possible Action to Approve Minutes**

The drafted minutes of the December 6, 2023, Special Meeting of the Commission will be considered for approval.

Commissioner Biggs moved to approve the Minutes. Chairman Russell seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

2. **Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement

Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers and one reimbursement listed within this Consent Agenda were made available to each Commissioner prior to the meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

Commissioner Biggs moved to approve the travel vouchers presented. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

3. **Discussion and Possible Action to Approve Independent Medical Examiners and Case Managers**

Title 85A O.S. § 112 requires the Workers’ Compensation Commission to create, maintain, and review a list of licensed physicians who shall serve as independent medical examiners (“IME”). The Commission shall, to the best of its ability, include the most experienced and competent physicians in the specific fields of expertise utilized most often in the treatment of injured employees. The period of qualification for physicians shall be two (2) years. Likewise, for case managers, 85A O.S. § 113 requires a list of qualified case managers be developed, maintained, and periodically reviewed by the Commission.

The Commission considered approving the list of physicians and case managers presented at the meeting that were vetted by the Commission’s Operations Director and recommended for approval.

Director Ian Steedman was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to approve the IME and Case Manager lists. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

4. **Discussion and Possible Action to Approve Commission’s 2024 Biennial Report**

According to 85A O.S. § 24, “[o]n or before the first day of the regular session of the Oklahoma Legislature, the Commission shall submit to the Governor and the Legislature a report of the administration of the Administrative Workers’ Compensation Act for the preceding biennial period, together with such recommendations as the Commission may deem advisable.” The Commission will consider approving the proposed biennial report for submission.

Executive Director Lauren Hammonds-Johnson was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to approve the 2024 Biennial Report. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

5. **Discussion and Possible Action to Approve Amendments to Commission CC-Form-7 and Setting the Effective Date**

Executive Director Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to approve the amendments to the form with an effective date of February 1, 2024. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

6. **Discussion and Possible Action to Approve Interagency Agreement with OMES and CLEET to Sublease One Office Space in the Denver N. Davison Building, upon Approval by OMES and CLEET**

Executive Director Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to approve the interagency agreement with OMES and CLEET. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

7. **Discussion and Possible Action to Approve Bid Quotation and Requisition with Premier Blinds to Replace Window Blinds on the 1st and 2nd Floors of the OKC Commission Offices**

Chief Financial Officer Andrea Delling was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to continue this item to the next business meeting. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

8. **Discussion Regarding CY2024 Educational Conferences, Meetings, and Trainings and WCC Resource Allocation**

The Commission discussed workers' compensation conferences and other workers' comp related events scheduled for this year.

No action was taken.

9. **Discussion and Update Regarding Security at the Tulsa and Oklahoma City Offices**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken.

10. **2024 Medical Fee Schedule Discussion and Update**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken.

11. **CaseOK Update and Discussion**

Ian Steedman was recognized, presented, and answered questions of the Commission.

No action was taken.

12. **Legislative Update and Discussion**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken.

13. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

There was no new business.

ADJOURNMENT.....Chairman Russell

Commissioner Tilly moved to adjourn. Commissioner Biggs seconded the motion. Those voting aye: Those voting aye: Chairman Russell, Commissioner Tilly, Commissioner Biggs.

The motion carried, and the meeting adjourned at 10:30 a.m.