

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**APRIL 18, 2024 2:00 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Regular Business Meeting was filed with the Secretary of State's office in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE APRIL 18, 2024, REGULAR BUSINESS MEETING OF THE**  
**OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., in the En Banc Courtroom, Oklahoma City, Oklahoma, on April 18, 2024.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs.

Others Present: Andrea Delling, WCC; Tranna Fischer, WCC; Ian Steedman, WCC; Lauren Hammonds Johnson, WCC; Sharon Smith, WCC; Tava Jones, WCC; Alexander Watkins, WCC; and Timmye Porter, CEC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 2:00 p.m.

**1. Discussion and Possible Action to Approve Minutes**

The drafted minutes of the March 27, 2024, Special Meeting of the Commission were considered for approval.

Commissioner Tilly moved to approve the Minutes. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

2. **Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers and one reimbursement listed within this Consent Agenda were made available to each Commissioner prior to the meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

Commissioner Tilly moved to approve the travel vouchers presented. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

3. **Discussion and Possible Action to Approve Workers’ Compensation Commission CC-Joint Petition Form Changes and Setting the Effective Date.**

Executive Director Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to approve the CC-Joint Petition form changes effective immediately. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

4. **Discussion and Possible Action to Approve a Multiple Injury Trust Fund (“MITF”) Assessment Rate – Effective July 1, 2024 through June 30, 2025 – Pursuant to Commission Authority in 85A O.S. § 31.**

Chairman Russell presented and answered questions of the Commission. The Commission discussed that lump sum settlements should not be part of the MITF annual obligation, and that the Commission may need to consider drafting administrative rules to address how many decimal places the rate should be rounded to.

Commissioner Tilly moved to approve the MITF assessment rate at 7%. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

5. **Legislative Update and Discussion**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken.

6. **Update and Discussion on CaseOK**

Ian Steedman was recognized, presented, and answered questions of the Commission.

No action was taken.

7. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

There was no new business.

**ADJOURNMENT.....Chairman Russell**

Commissioner Tilly moved to adjourn. Commissioner Biggs seconded the motion. Those voting aye:  
Those voting aye: Chairman Russell, Commissioner Tilly, Commissioner Biggs.

The motion carried, and the meeting adjourned at 2:17 p.m.